

# Richmond Artists' Guild

## Standing Rules

### 1. Board of Directors

- 1.1 The Board of Directors consists of President, Vice-President, Secretary, Treasurer, and Life Drawing Officer.
- 1.2 Terms:
  - a. The term of the offices of the Board of Directors is 1 year. If a director resigns before the end of the term, an appointment may be made to fill the vacancy for the remainder of the year. At the following Annual General Meeting, an election will be held to fill the vacancy.
  - b. A director may serve 6 consecutive terms, after which he/she must retire for at least a year before being eligible for re-election

### 2. Fiscal Year

- 2.1 Fiscal year is the calendar year starting from September 1 ending on August 31.

### 3. Finance

- 3.1 Cheques written on behalf of the Society must be signed by two officers consisting of the President, Treasurer or Vice-President.

### 4. Meetings

- 4.1 The Guild occupies the Painting Room of the Richmond Cultural Centre every Wednesday from 6:00pm to 9:30pm throughout the year.
- 4.2 General meetings will be held at 6:45pm. on 2nd Wednesday of every month except July and August.

### 5. Life Drawing

- 5.1 Life Drawing is a sub-group of the Guild and it operates independently and autonomously from the Guild.
- 5.2 Every Wednesday other than the 2<sup>nd</sup> Wednesday of every month from September to June will be occupied by the Life Drawing Group. That is to say that Life Drawing occupies the Painting Room of the Cultural Centre every 1<sup>st</sup>, 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> (if any) of each month from January to December.
- 5.3 Life Drawing starts at 6:00pm and ends at 9:30pm
- 5.6 A member in Life Drawing must also be a member of the Guild. If this condition is not met by the 2<sup>nd</sup> month of the fiscal year, he ceases to be a member of Life Drawing.

## 6. Annual General Meeting

6.1 Annual General Meeting will be conducted in the month of November.

## 7. Membership

7.1 Dues.

- a. An annual membership fee is \$40.00 and is applicable to members joining from September (January) to the end of February .
- b. A new member joining from March shall pay \$20.00 for annual membership expiring on Aug. 31.
- c. Payment is due at the very first meeting of a new fiscal year. Dues must be paid prior to the second Wednesday of the third month of November in order for a member to remain in good standing.
- d. All dues are non-refundable.

7.2 Membership will be terminated by the rules set in the By-law section 2.5 and 2.6 "A person will cease to be a member of the Guild."

- a. by delivering his resignation in writing to the Secretary of the Guild or by mailing or delivering it to the address of the Guild;
- b. by delivering his resignation orally to at least two of the Directors.
- c. on his death or in the case of a corporation on dissolution;
- d. on being expelled; or
- e. on having been a member not in good standing for 12 consecutive months.

7.3 Annual membership list will be printed and issued after the first quarter of a fiscal year. (in December) .

7.4 A non-member (or a person who has not yet paid membership) who attends a meeting will be charged a \$5.00 drop-in fee. This is applicable from the first meeting of the fiscal year.

## 8. Exhibitions

8.1 Right to exhibit with the Guild is given to members who qualify in all below conditions.

- a. members in good standing.
- b. have attended at least 2 monthly meetings within the last fiscal year.